



REPORTING LOCATION: 1740 3rd St NE, Cullman, AL 35055

POSITION: Cullman Water Treatment Plant Chief of Maintenance

SALARY RANGE: Competitive rate, negotiable based on experience (Paid vacation and sick time, holidays, retirement).

APPLICATION: Application and job posting can be found at <https://www.cullmanpowerboard.com/jobs/chief-of-maintenance-water-treatment-plant>

DEADLINE TO APPLY: 4pm on May 28, 2025.

POSITION DESCRIPTION:

The Chief of Maintenance is responsible for the direct supervision of plant maintenance personnel and projects. Responsibilities include interviewing, hiring, and training employees, as well as planning, assigning, and directing work. This position also evaluates employee performance, addresses complaints, and resolves issues. All supervisory duties are carried out in compliance with applicable State and Federal employment laws and the policies and procedures of the Utilities Board of the City of Cullman Water Division.

POSITION REQUIREMENTS:

- High School diploma or equivalent.
- Grade IV Alabama Water Treatment Certification required within 18 months of employment.
- Residency Requirement: Must reside within a 30-minute driving distance from the Water Treatment Plant.
- Minimum of 5 years of experience in leadership in maintenance operations.
- Demonstrated supervisory and leadership skills.
- Completion of applicable safety training as scheduled.
- Strong ability to plan, coordinate, direct, and evaluate employee work.
- Availability for scheduled and unscheduled work to accommodate operational demands and emergencies.
- Professional business appearance and image.
- Strong organizational and time management skills.
- Regular exposure to electricity, energized equipment, and moving mechanical parts.
- Regularly required to stand, walk, climb, stoop, kneel, and lift or move up to 25 lbs.

- Frequent exposure to outdoor weather conditions, including extreme cold, heat, and wet conditions.
- Occasional exposure to high-noise environments.
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POSITION RESPONSIBILITIES:

- Develop and oversee work schedules, assign tasks and managing maintenance projects.
- Supervise and direct plant maintenance employees, electricians, and crew members, ensuring efficient and safe operations.
- Investigate and troubleshoot maintenance issues and equipment failures, recommending and implementing necessary repairs or replacements.
- Ensure adherence to all safety policies and procedures.
- Develop and maintain a preventive maintenance schedule for equipment and machinery.
- Manage all aspects of water treatment by-product disposal.
- Interpret plant infrastructure and as-built construction drawings.
- Oversee custodial and groundskeeping needs for the water treatment plant.
- Provide training and guidance to employees on plant maintenance and electrical work.
- Implement and enforce sound housekeeping practices across all work areas.
- Monitor and oversee contract labor and external construction crews as needed.
- Attend and lead staff safety and department meetings.
- Perform additional duties as required.
- Participate in community outreach events/projects.